Job Title: Education Coordinator
Department/Program: Resource Center for Sexual & Gender Diversity
Number of Openings: 1
Days/Hours & Duration of Job: Monday - Friday between 9:00AM – 6:00PM. Up to 15 hours/week.
Wage/Salary: 
Employment Start Date: September 16, 2019
Application Deadline: May 6, 2019, at 9:00am

About Resource Center for Sexual & Gender Diversity (RCSGD)

The Resource Center for Sexual & Gender Diversity (RCSGD) works with students, staff, and faculty to ensure that LGBTQIA identities, experiences, and concerns are represented and addressed at UCSB. The Center aims to create a vibrant and engaging environment through social and educational programming, volunteer and leadership opportunities, and a comfortable and welcoming social and study space. Our professional and student staff members provide support and advocacy on campus. The RCSGD hopes that all LGBTQIA students can thrive at UCSB, feeling safe, affirmed, and valued on campus.

For more information, please visit http://rcsgd.sa.ucsb.edu/

Job Description:

Work closely with the Associate Director to expose UCSB students, faculty, and staff to the multifaceted experiences and challenges the LGBTQ+ campus community faces in navigating higher education and beyond.

SPECIFIC DUTIES AND RESPONSIBILITIES

- Co-facilitate with the Associate Director the Queer Trans Identity & Experience Seminars (Qtie Seminars) to UCSB Students, Staff, and Faculty
- Manage outreach for Qtie Seminars to on and off campus organizations, departments, commissions, etc
- Assist the Associate Director in the development of future QTie seminars
- Organize and compile seminar assessments and data
- Serve as an ambassador of the RCSGD and market our programs to students, academic departments, residence halls, and student organizations
- Engage and participate in programming efforts and administrative duties of the RCSGD

Qualifications:
- Be a current UCSB student in good standing
- Attend a mandatory student staff training on September 16-20, 2019
- Attend a mandatory weekly staff meeting
- Working knowledge and understanding of the queer and trans communities needs and resources
- Preferred training and workshop facilitation experience
- Working knowledge and understanding of queer and trans student needs and resources
- Excellent written and verbal communication skills

For more information or questions regarding this job opportunity, please contact:

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